

Adams County Opioid Abatement Grant Application Guide

Applications need to be submitted via email to adcoopioiddcouncil@rmpartnership.org

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About The Grant

The Adams County Opioid Abatement Council is pleased to announce the second cycle of funding for the Opioid Abatement Grant.

This grant exists to provide critical funding to efforts intended to abate the opioid crisis in the Adams County region in alignment with the [state wide joint framework](#). Colorado stands to receive over \$400 million from litigation settlements reached with companies who fueled the opioid crisis over the next 18 years.

Application Questions

For organizations and programs that are not currently being funded, please view a downloadable version of the application questions [HERE](#).

Organizations that would like to request additional funding to continue and/or expand programs that are currently being funded are asked to complete a separate application found [HERE](#).

Required Documentation

All applicants, regardless of currently being funded or not, are required to submit financial health documentation, a program budget.

Organizations seeking additional funding to continue and/or expand programs that are currently being funded do NOT have to submit additional letters of support or the key driver tool (as they already have one developed with the RMP Team).

Financial Health Documentation

The purpose of these documents is to assess the financial capacity and stability of applicant organizations, taking into account their nonprofit or for-profit status. Please review the relevant subsection below based on your organization type.

Our grant review committee will assess the financial health of each applicant based on the submitted documentation, considering the distinct financial contexts of nonprofit and for-profit organizations. Factors that may be considered include liquidity, revenue diversification, and the ability to sustain operations.

Important Note: All financial information provided will be treated with the utmost confidentiality and will only be reviewed by authorized members of our grant review committee. Rest assured that your financial data will not be disclosed to any external parties without your express consent.

Required Financial Documents for Nonprofit Organizations

1. Audited Financial Statements

Please provide your nonprofit organization's most recent audited financial statements, including the balance sheet, income statement, and cash flow statement. If audited statements are not available, submit your organization's most recent financial statements prepared by a Certified Public Accountant (CPA).

2. Annual Budget

Include your nonprofit organization's annual budget for the current fiscal year. The budget should detail projected revenues, expenses, and any funding sources (including grants, donations, and revenue-generating activities).

3. List of Funding Sources

Include a comprehensive list of your nonprofit organization's funding sources, including grants, donations, and other sources of support, for the past two years.

Required Financial Documents for For-Profit Organizations

1. Audited Financial Statements (If available)

Please provide your for-profit organization's most recent audited financial statements, including the balance sheet, income statement, and cash flow statement. If audited statements are not available, submit your organization's most recent financial statements prepared by a Certified Public Accountant (CPA).

2. Annual Budget

Include your for-profit organization's annual budget for the current fiscal year. The budget should detail projected revenues, expenses, and any funding sources, such as investments, loans, and revenue-generating activities.

3. Profit and Loss Statement

Submit the most recent profit and loss statement for your for-profit organization, which outlines revenue, expenses, and net income.

4. Cash Flow Projection

Provide a cash flow projection for the next fiscal year, demonstrating how your for-profit organization plans to manage its finances and sustain its operations.

5. List of Funding Sources

Include a comprehensive list of your for-profit organization's funding sources, including loans, investments, revenue streams, and any grants or subsidies received, for the past two years.

Program Budget

All applicants are asked to attach your program/project budget using the provided Budget template, which can be found [HERE](#). Ensure that it includes detailed information on program/project expenses.

Key Driver Tool

The key driver tool is a pivotal element of the granting process and ongoing accountability to impact. This tool will be instrumental in effectively mapping out how the funded initiatives are intended to address the multifaceted factors and barriers that are intricately linked to larger transformative outcomes. Moreover, it will enable us to monitor key performance indicators (KPIs) and real-time data, ensuring a robust system of accountability. Please use the provided template, found [HERE](#).

Applicants are invited to join the RMP Team for a virtual workshop on October 9th. This workshop will provide an easy-to-follow introduction to the Key Driver Tool, which is an essential component of the application process for this funding cycle. [RSVP HERE](#).

For those who cannot make it to the live session, rest assured that we will record the workshop and make it available for you to access at your convenience. This way, you won't miss out on any valuable information.

The RMP Team is also offering optional 60 minute coaching sessions to grant applicants to provide support around your specific application and key driver tool. [SIGN UP HERE](#).

Letters of Support

Please submit at least two letters of support in PDF form from individuals or organizations that can attest to the impact and importance of your proposed project. These letters should highlight your organization's credibility and the relevance of the project to the community or sector.

Optional Video Attachment: Supplementing Your Application

Applicants have the option to include a video, up to 3 minutes in length, as a supplemental attachment with their application. This video is entirely optional and allows applicants to highlight any additional information they wish to convey to the council alongside their proposal, in addition to the required questions and documentation.

The Scoring Matrix

The Adams County Opioid Council has developed a scoring matrix that clearly outlines the criteria that will be used to assess proposals for this first round of funding.

The questions in this application are organized according to the following criteria:

1. Clearly identifies the outcome(s) the proposal is intended to impact and is tied to the [Interactive Opioid Dashboard](#)
2. Clear, measurable, and reasonable targets and metrics to hold accountability to impact identified
3. Demonstrated to have high efficacy
4. Demonstrated to fill existing gap or an unmet need in Adams County/the region
5. Level of collaboration with other entities in Adams County and across the region
6. Organization demonstrates a successful track record and ability to access necessary resources (such as infrastructure or workforce) for project completion
7. Proposed project is cost efficient and within the organizational purview (experience from historical projects can be applied to proposed one)
8. The extent to which other funding sources could be utilized (Braided funding)

Please refer to the scoring matrix [HERE](#) for more information about what will be considered when vetting proposals.

You can also visit the [Rocky Mountain Partnership website](#) for additional information

Next Steps

- The application window closes on November 15, 2023 at midnight MST.
- The vetting committee will review proposals and make recommendations for the full Council by November 20, 2023
- The Adams County Opioid Council will review applications and determine if any additional information is needed by November 29, 2023
- The Council will finalize decisions by December 20, 2023
- The Board of Adams County Commissioners will confirm and endorse the recommendations from the Regional Council (*as the fiscal agent of the funds, this is a requirement in the State MOU*) in January 2024

If you have any questions, please email adcoopoidcouncil@rmpartnership.org

Frequently Asked Questions

We have updated the FAQs! Check out that document [HERE](#).