



[MONTH DAY, YEAR]

Senator/Representative [NAME]

Room #

City, State, Zip

(Visit this link and click the legislator's name to find their mailing address:  
<https://leg.colorado.gov/legislators>)

Dear Senator/Representative [NAME],

I am writing to you today to urge you to [support/oppose] [bill or legislation name].

My name is [NAME] and I am [TITLE] at [ORGANIZATION].

I have carefully reviewed [bill or legislation name] and I am confident it will [statement about how it will impact you or your community]. This legislation will [include 3 strong reasons why they should support or reject it, bullet points okay, and use a personal statement or story if possible].

In short, I am contacting you today because I have done the research on this legislation, and know it will [positively/negatively] impact [economic and social mobility / what you most care about] in our region.

Because of the reasons outlined above, I once again urge you to vote [for/against] [bill or legislation name], which will help our community achieve [economic and social mobility / your goal]. Please feel free to contact me with any additional questions you may have.

Respectfully,

[NAME]

[TITLE]

[CONTACT EMAIL, PHONE, OR BOTH]